



**Clovis Main Campus**  
 564 W. Herndon Ave.  
 Clovis, CA. 93612  
 Phone: (559) 297-4500  
 Fax: (559) 297-5822

**Modesto Branch Campus**  
 5601 Stoddard Road  
 Modesto, CA. 95356  
 Phone: (209) 545-3100  
 Fax: (209) 545-1804

**Redding Branch Campus**  
 1755 Hilltop Drive  
 Redding, CA. 96002  
 Phone: (530) 224-1000  
 Fax: (530) 224-1002

<http://www.iot.edu>

**SCHOOL PERFORMANCE FACT SHEET  
 CALENDAR YEARS 2013 & 2014**

**Completion Rates (includes data for the two calendar years prior to reporting)**

**Administrative Office Professional – 40 weeks**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Graduates <sup>3</sup>	Completion Rate <sup>4</sup>
2013	3	3	1	33%
2014	0	0	0	0%

1. "Number of Students Who Began Program" is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.
2. "Students Available for Graduation" is the number of students who began program minus the number of "Students Unavailable for Graduation", which means those students who have died, been incarcerated, or called to active military duty.
3. "Graduates" is the number of students who completed the program within 100% of the published program length.
4. "Completion Rate" is the number of "Graduates" divided by the number of "Students Available for Graduation".

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ I have read and understand the above completion rates.



**Clovis Main Campus**  
 564 W. Herndon Ave.  
 Clovis, CA. 93612  
 Phone: (559) 297-4500  
 Fax: (559) 297-5822

**Modesto Branch Campus**  
 5601 Stoddard Road  
 Modesto, CA. 95356  
 Phone: (209) 545-3100  
 Fax: (209) 545-1804

**Redding Branch Campus**  
 1755 Hilltop Drive  
 Redding, CA. 96002  
 Phone: (530) 224-1000  
 Fax: (530) 224-1002

<http://www.iot.edu>

**Placement Rates (includes data for the two calendar years prior to reporting)**

**Administrative Office Professional – 40 weeks**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>2</sup>	Graduates Available for Employment <sup>3</sup>	Graduates Employed in the Field <sup>4</sup>	Placement Rate Employed in the Field <sup>5</sup>	Graduates Employed in the Field an average of less than 32 hours per week	Graduates Employed in the Field at least 32 hours per week
2013	3	1	1	0	0%	0	0
2014	0	0	0	0	0%	0	0

1. “Number of Students Who Began Program” is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.
2. “Number of Graduates” is the number of students who completed the program within 100% of the published program length.
3. “Graduates Available for Employment” means the number of graduates minus the number of “Graduates Unavailable for Employment, which means those students who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
4. “Graduates Employed in the Field” means graduates who are gainfully employed in a single position for which the institution represents the program prepares graduates within six months after a student completes the applicable education program.
5. “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ I have read and understand the above placement rates.



**Clovis Main Campus**  
 564 W. Herndon Ave.  
 Clovis, CA. 93612  
 Phone: (559) 297-4500  
 Fax: (559) 297-5822

**Modesto Branch Campus**  
 5601 Stoddard Road  
 Modesto, CA. 95356  
 Phone: (209) 545-3100  
 Fax: (209) 545-1804

**Redding Branch Campus**  
 1755 Hilltop Drive  
 Redding, CA. 96002  
 Phone: (530) 224-1000  
 Fax: (530) 224-1002

<http://www.iot.edu>

**Licensure Rates**

**License Examination Passage Rates (not continually administered tests)**

Based on students completing the program within 150% of the published program length in the report year.

**Administrative Office Professional – 40 weeks**

Exam Date <sup>2</sup>	Number of Students Taking Exam <sup>1</sup>	Number Who Passed Exam	Number Who Failed Exam	Passage Rate <sup>3</sup>
N/A				

1. “Number of Students Taking Exam” is the number of students who completed the program within 150% of published program length and for whom the reported exam is the first exam that was available after their completion of the program.
2. “Exam Date” is the date for the first available exam after the students completed the program.
3. “Passage Rate” is calculated by dividing the “Number Who Passed Exam” by the “Number of Students Taking the Exam”.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ I have read and understand the above license examination rates.

**License Examination Passage Rates (continually administered tests)**

Based on students completing the program within 150% of the published program length in the report year.

**Administrative Office Professional – 40 weeks**

Calendar Year	Number of Students Taking Exam <sup>1</sup>	Number Who Passed First Exam <sup>2</sup>	Number Who Failed First Exam	Passage Rate <sup>3</sup>
2013	N/A			
2014	N/A			

1. “Number of Students Taking Exam” is the number of students who completed the program within 150% of published program length and who took the exam in the reported calendar year for the first time.
2. “Number who Passed First Exam” is the number of students who took and passed the licensing exam in the reported calendar year on the first attempt.
3. “Passage Rate” is calculated by dividing the Number Who Passed First Exam” by the “Number of Students Taking the Exam”.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_ I have read and understand the above license examination rates.



**Clovis Main Campus**  
 564 W. Herndon Ave.  
 Clovis, CA. 93612  
 Phone: (559) 297-4500  
 Fax: (559) 297-5822

**Modesto Branch Campus**  
 5601 Stoddard Road  
 Modesto, CA. 95356  
 Phone: (209) 545-3100  
 Fax: (209) 545-1804

**Redding Branch Campus**  
 1755 Hilltop Drive  
 Redding, CA. 96002  
 Phone: (530) 224-1000  
 Fax: (530) 224-1002

<http://www.iot.edu>

**Salary and Wage Information**

**Administrative Office Professional – 40 weeks**

Calendar Year	Graduates Available for Employment <sup>1</sup>	Graduates Employed in Field <sup>2</sup>	Annual Salary and Wages Reported by Graduates Employed in the Field <sup>3</sup>						Students not Reporting Salary
			<\$15,000	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	>\$35,000	
2013	1	0	0	0	0	0	0	0	0
2014	0	0	0	0	0	0	0	0	0

1. “Graduates Available for Employment” means the number of graduates minus the number of “Graduates Unavailable for Employment, which means those students who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
2. “Graduates Employed in the Field” means graduates who are gainfully employed in a single position for which the institution represents the program prepares graduates within six months after a student completes the applicable education program.
3. Salary as reported by the student. Not all graduates reported salary.

**Cohort Default Rate**

The most recent 3-year Cohort Default Rate for the Institute of Technology is 26.6%

**Title IV**

97% of students receive Title IV at the Institute of Technology



**Clovis Main Campus**  
 564 W. Herndon Ave.  
 Clovis, CA. 93612  
 Phone: (559) 297-4500  
 Fax: (559) 297-5822

**Modesto Branch Campus**  
 5601 Stoddard Road  
 Modesto, CA. 95356  
 Phone: (209) 545-3100  
 Fax: (209) 545-1804

**Redding Branch Campus**  
 1755 Hilltop Drive  
 Redding, CA. 96002  
 Phone: (530) 224-1000  
 Fax: (530) 224-1002

<http://www.iot.edu>

If you have any questions about how the data reflected on the above charts was gathered or if you want a list of employment positions determined to be within the field for any specific program for which statistics are reported above, please speak with an Admissions Representative.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
 Student Name – Print

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 School Official

\_\_\_\_\_  
 Date