Effective October 25th, 2017, The Physical Therapist Assistant Program at the Institute of Technology – Clovis Campus has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.
PHYSICAL THERAPIST ASSISTANT PROGRAM

Thank you for your interest in the Physical Therapist Assistant (PTA) program at the Institute of Technology. As a prospective student we would like to provide you with some information regarding the program and the profession. This handbook includes the following information: general PTA description, program mission, program philosophy, program goals/objectives, licensure/certification information, graduation rates, exam pass rates, clinical affiliations, immunization, financial commitments, admissions process, curriculum, anticipated schedule, and frequently asked questions. The final pages, the Observation Verification Form and essay topic, are required as part of your application to the program.

Non-Discrimination Policy

IOT complies with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act of 1990. These federal laws prohibit discrimination on the basis of gender, including sexual harassment; sexual orientation; genetic information; race; color; religion; national origin; age; veteran status; and disability in the education programs and activities that they operate. IOT requires all affiliates to comply with the same standards for nondiscrimination.

Description of the Physical Therapist Assistant (PTA)

“Physical therapist assistants (PTAs) work as part of a team to provide physical therapy services under the direction and supervision of the physical therapist. PTAs implement selected components of patient/client interventions (treatment), obtain data related to the interventions provided, and make modifications in selected interventions either to progress the patient/client as directed by the physical therapist or to ensure patient/client safety and comfort.

Physical therapist assistants (PTAs) are educated and licensed clinicians who work under the direction and supervision of a physical therapist.

PTAs assist the physical therapist in the treatment of individuals of all ages, from newborns to the very oldest, who have medical problems or other health-related conditions that limit their abilities to move and perform functional activities in their daily lives. Working closely with the physical therapist, they may provide components of care such as therapeutic exercise, functional training, deep soft tissue massage, and physical modalities such as electrotherapy and ultrasound. PTAs may also provide instruction in exercise, proper body mechanics, and other injury prevention and wellness topics.

PTAs provide care for people in a variety of settings, including hospitals, private practices, outpatient clinics, home health agencies, schools, sports and fitness facilities, work settings, and nursing homes.”

(Retrieved from http://www.apta.org/AboutPTAs updated August 21, 2013)

For additional information on the PTA profession, please utilize the following sites:

- O-Net – http://www.onetonline.org/link/summary/31-2021.00
Program Mission Statement

The mission of the PTA Program at IOT is to prepare entry level physical therapist assistants competent in the contemporary practice of physical therapy by providing a quality education for our students and a qualified graduate for the employers and clients.

Program Philosophy

IOT promotes excellence in education by offering a comprehensive curriculum to prepare safe, competent, compassionate, and ethical PTAs to meet the needs of contemporary practice of physical therapy. The PTA faculty offers integrated learning experiences in the classroom, lab, and clinic to develop application of knowledge, communication, respect for others, ethical and legal judgment, critical thinking and problem solving skills. The student must accept responsibility to actively engage in the learning process.

Graduation from the PTA Program is only the beginning of professional development. The faculty models life-long learning and the student is encouraged to commit to continued self-directed learning to provide evidence based care and remain current in the practice of physical therapy.

Program Goals, Objectives, and Expected Outcomes

The encompassing goal of the PTA program is to educate and develop safe, competent, compassionate, knowledgeable, and ethical PTAs to secure an entry level position as a licensed PTA to work under the supervision of a physical therapist. The PTA program will offer a solid foundation for the PTA to continue self-directed learning experiences to remain contemporary in the practice of evidence based physical therapy.

Graduates of the program will:

1. Competently integrate theoretical knowledge and clinical skills to provide safe and effective entry-level physical therapy interventions, data collection, and documentation under the supervision of a physical therapist and based on a plan of care developed by the physical therapist.
   a. The ultimate FSBPT pass rate will be at least 85% averaged over two (2) years.
   b. Employers will rate graduates at entry level or above at time of hire (85%).
   c. The mean performance of the graduating class will be at or above the national mean for each area in the FSBPT Content Report.
   d. Graduates will be rated at entry-level on the Clinical Problem Solving, Interventions, and Documentation criteria categories in the CPI.

2. Communicate effectively with all stakeholders, including patients/clients, family members, caregivers, practitioners, and interprofessional team members to achieve outcomes established in a plan of care.
   a. Graduates rated at entry level on the Communication and Cultural Competence criteria in the CPI.
   b. Graduates have passed Lab Practical Exams with a Communication component in the grading rubric.
3. Demonstrate ethical values and legal behavior consistent with the expected behavior, responsibilities, and duties of a licensed physical therapist assistant.
   a. Graduates rated at entry level on the Clinical Behaviors, Accountability, and Cultural Competence criteria in the CPI.
   b. Graduates have passed Laboratory Practical Exams requiring critical thinking regarding appropriate behavior.
4. Assume responsibility for continued professional development and growth.
   a. Graduates rated at entry level on the Self-assessment and Lifelong Learning criteria in the CPI.
   b. Graduates have completed a career plan prior to graduation.
   c. Graduates participate in a professional organization or have taken a continuing education course within one (1) year of graduation. (50%)
5. Attain employment as a Physical Therapist Assistant to work under the supervision of a Physical Therapist.
   a. The employment rate will be at least 90% averaged over two (2) years based on students who passed the NPTE-PTA.

PTA Program faculty will:

1. Grow personally and professionally and create community awareness of their capabilities.
   a. Demonstrate a commitment to the profession of physical therapy through participation in life-long learning opportunities, professional organizations, or community involvement.
   b. Faculty will maintain licensure in at least one state/territory
2. Instruct a contemporary, evidence-based curriculum.
   a. Enhance the curriculum with the inclusion of evidence-based current literature and through sharing appropriate clinical experience.
   b. Cover and assess all course objectives in a given course.

The PTA program will:

1. Support the diverse physical therapy healthcare needs of California communities through employment as physical therapist assistants working under the supervision of physical therapists.
   a. Employment rate will be at least 90% averaged over 2 years.
   b. Employers rate graduates as “well prepared, highly prepared” for contemporary practice.
2. Prepare entry-level competent physical therapist assistants as evidenced by successful completion of the National Physical Therapy Exam and qualification for state licensure.
   a. Ultimate licensure pass rate will be at least 85% averaged over 2 years.
   b. The mean performance of the graduating class will be at or above the national mean for each area in the FSBPT Content Report.
3. Collaborate with clinical sites to support the clinical instructors and provide educational opportunities for the instructors to develop skills to enhance the clinical education experience for the instructor and the student.
a. Offer CEU class for clinical instructors.
b. Offer CI credentialing class working towards 25% CI credentialing.
c. Sponsor Annual CI luncheon.

4. Provide a non-threatening environment that is mindful of individual differences, free from discrimination, and respectful of people’s rights and dignity.
   a. Graduation rate will be at least 60% averaged over 2 years.
   b. Students will positively rate their experience at IOT (90%).

Licensure/Certification

Currently, PTAs are licensed or certified in all 50 states. Licensure or certification is required in each state in which a PTA works and must be renewed on a regular basis. Each state has established independent requirements and fees for the PTA to practice. Initial licensure is based on graduation from an accredited institution and successful completion of both the National Physical Therapy Examination (NPTE) and a Jurisprudence Examination specific to a jurisdiction/state for which licensure is sought. The Federation of State Boards of Physical Therapy (FSBPT) develops and administers the NPTE for PTs and PTAs, as well as the Jurisprudence examination for the State of California. More information regarding the national exam can be obtained by visiting http://www.fsbpt.org/.

Felony Conviction

If a student has a felony conviction, of any kind, the Institute of Technology cannot guarantee that the student will be able to attend the clinical practicum/externship site of their choice. Future employment and licensure/certification as a PTA may be limited and/or unavailable. Generally, the licensing Board reviews whether the violation of code, crime, or act is substantially related to the qualifications, functions, or duties of a licensee. Other factors that are considered include: the nature and severity of the acts or crime; the time that has elapsed since the commission of the acts/crimes; and the extent to which the applicant has complied with any terms or condition of probation imposed.

Graduation Rate, Exam Rate, Acceptance Rate and Employment Rate

Graduation Rate = Not Available
National Exam Pass Rate = Not Available
*Acceptance and employment rates are available upon request to the Program Director.

Essential (Required) Skills and Functions of a Physical Therapist Assistant (PTA)

Per the American Physical Therapy Association (APTA) Guidelines (BOD 611-08-09-18), PTAs are to engage in the following functions as part of their professional duties:

1. Plan of Care Review
2. Provision of Procedural Interventions
3. Patient Instruction
4. Patient Progression
5. Data Collection
6. Documentation
7. Safety, CPR, and Emergency Procedures
8. Healthcare Literature
9. Education
10. Resource Management
11. Behavioral Expectations
12. Communication
13. Promotion of Health, Wellness, and Prevention
14. Career Development
In order to comply and properly execute the functions described above, the PTA student must be of both sound mind and body. The student must be able to:

1. Achieve a “C” or better in all courses and maintain at least a cumulative 2.0 GPA
2. Demonstrating professional behaviors consistent with legal and ethical clinical practice.
3. Perform all physical therapy interventions and data collection that includes, but is not limited to, having the following abilities (with or without modifications/assistance):
   a. Setup and maintain a safe working environment for patients, self, and others involved by utilizing appropriate/standard precautions (i.e. washing hands) and demonstrating good body mechanics.
   b. Demonstrate the agility and ability to safely guard and transfer patients requiring varying levels of assistance (minimal, moderate, maximal, total) on level and multi-level (i.e. stairs) using appropriate assistive devices (i.e. cane, crutches, walkers).
   c. Perform both fine (i.e. manipulate dials on various modalities) and gross motor (i.e. hold and apply manual resistance, perform chest compressions for CPR, etc.) tasks to patients under their care. (Note: this requires the ability to handle the weight of a patient’s limb.)
   d. Crouch, kneel, reach, push/pull, and/or crawl in order to assist the patient in completing the plan of care created by the Supervising Physical Therapist. (Note: this required the physical capacity/capability and endurance to work a 40 hour work week during clinical affiliations.)
   e. Measure and observe the patient (i.e. vitals, strength), which requires adequate control of ones’ senses (i.e. sight, hearing, touch, smell). (Note: this requires, but is not limited to the following: ability to identify color changes on the skin; ability to visually observe and assess a patient 10 feet away; the visual acuity to set and read scales, dials and digital displays on equipment; ability hear and respond quickly to both a visual or auditory timer, patient call button, or a patient/caregiver/healthcare personnel; ability to heart and lung sounds; ability to detect odors, such as equipment burning, smoke, spills, environmental hazards, and pathophysiological conditions; and ability to palpate and feel pulse, muscle tone and bony landmarks.)
4. Communicate effectively, safely and efficiently with patients, family, caregivers, significant others, and other health care providers regardless of their race, sex, color, religion, national origin, ancestry, age, sexual orientation, or disability by:
   a. Maintaining a professional demeanor, including personal hygiene, consistent with close personal/patient contact in a healthcare institution.
   b. Receiving, interpreting, and explaining medical procedures to/from patients, family, and other healthcare providers both orally and in written form. (Note: this requires the ability to comprehend and effectively communicate in the English language – both orally and in writing – using appropriate grammar and vocabulary.)
   c. Exhibiting appropriate interpersonal skills, with patients, family and significant others, that are effective and efficient while recognizing and responding appropriately to nonverbal behavior of self and others.
5. Recognizing the psychosocial impact of dysfunction and disability of patients and appropriately integrating the needs of the patient into patient care. (Note: this includes the ability to handle the emotional stress of working with patient in need of compassionate care.)

**Clinical Practicum/Externship Sites**

As per accreditation requirements, the Institute of Technology presently has over 150% clinical education sites for the PTA program. By securing at least 150% clinical education sites, a variety of experiences are provided to the students including: acute care, home health, out-patient, rehabilitation, pediatric, and skilled nursing facilities. Students will be placed in two (2) diverse settings to optimize a variety of experiences. Clinical Practicum experiences are 40 hours per week, lasting a total of 16 weeks. Students will likely be traveling to clinical sites outside of Fresno/Clovis, but within the state of California. The student is expected to travel or relocate and is responsible for transportation and housing costs associated with long distance clinical practicum assignments.

**Health Records and Immunizations**

Prior to beginning clinical experiences, the student must provide the Director of Clinical Education with proof of the following information:

1. Documentation of immune status to measles, mumps, and rubella (Vaccination record or titer results)
2. Results of a current TB skin test and/or chest x-ray indicating no active disease if the TB test results are positive. This must be repeated on an annual basis.
3. Hepatitis B vaccination
5. Varicella titer or immunization
6. Current CPR card at the Health Care Provider level.
7. Annual flu vaccine, if required by the facility
8. Additional requirements per clinical site

**Health Insurance**

The Institute of Technology does not provide health insurance to students. Students are encouraged to seek their own health insurance through a recognized insurer or through a federal/state program. Clinical sites utilized for student clinical experiences are not responsible for health care costs of students who are injured while performing patient care services.

**Background Check**

All students complete a background check including state and federal registries as well as fingerprinting. A clinic reserves the right to refuse acceptance of a student based on the finding listed in any of these instruments. The student may be subject to random drug testing at a clinic site based on the facility’s policy.
Financial Commitments

Finances are often high on a list of student concerns. Listed below are some of the anticipated expenses in the Physical Therapist Assistant program at Institute of Technology. All prices are estimated and fees are subject to change without notice.

<table>
<thead>
<tr>
<th></th>
<th>Tuition</th>
<th>Reg. Fee</th>
<th>Textbooks/Supplies</th>
<th>Uniform/Kit</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>$30,000</td>
<td>$75</td>
<td>$1,795</td>
<td>$215</td>
<td>$32,085</td>
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</tbody>
</table>

Uniforms

Each PTA student is provided with 4 sets of uniforms (4 polo shirts); khaki pants are required and will need to be purchased separately. Additional uniforms can be purchased by the student at their expense.

Clinical Practicum/Externships

The student is responsible for transportation and housing costs associated with long distance clinical practicum assignments and is not included in above stated total costs.

Admissions Process

The admissions policy is designed to be fair and equitable for all persons applying to the Physical Therapist Assistant (PTA) Program. Prior to consideration for admission to the PTA Program, the prospective student must first satisfy the admissions requirements for the Institute of Technology as stated in the Academic Catalog. An overview of the admissions process is represented in the graphic below followed by the specific requirements.
1. **Admissions** – schedule a meeting with admissions, where the prospective student will:
   a. Receive:
      - Academic Catalog
      - Prospective PTA Student Handout
   b. Complete:
      - Wonderlic Exam
        - The prospective candidate must score at least twenty out of fifty points (20/50).
        - Note: the prospective candidate may take the Wonderlic Exam no more than three times per application cycle. If the exam is taken more than once, the top two scores will be averaged for the PTA admissions rubric. One score must be above twenty (20), but the average may be below the minimum required.
      - Math Exam
        - The prospective candidate must score at least an eighty percent (80%) on the twenty-five (25) question IOT-generated math exam (20/25).
        - Note: the prospective candidate may take the Math Exam no more than two times per application cycle. If the exam is taken more than once, the two scores will be averaged for the PTA admissions rubric. One score must be above twenty (20), but the average may be below the minimum required. The Math Exam must be completed without the use of any technology (i.e. calculators, phones, etc.); there is no time-limit.
      - Background Check
        - The prospective candidate must complete and submit an acceptable FBI background check and fingerprint analysis.
        - Note: the purpose of this background check is, in part, to ascertain the ability of a student to meet the requirements of clinical education sites and to become licensed physical therapist assistants.
   c. Submit:
      - Transcript(s)
        - Official high school and/or college transcripts must be submitted as proof of prior competency level(s).
      - Physical Therapy (PT) Observation Form
        - The prospective candidate must complete at least one-day (minimum of 4 hours) of observation of Physical Therapy practice at a location of their choosing. Please see observation sheet for additional hours.

*Note: all of the above components must be completed and submitted prior to progressing through the admissions process.

2. **PTA Faculty** – once a successful application packet is submitted to admissions, the prospective student will have the following with the PTA faculty (PTA Program Director and Director of Clinical Education):
3. **Acceptance** – when a student has satisfactorily completed all of the requirements above, they will be notified by letter of acceptance into the program. Acceptance and admission is based on a rolling admissions process, so it is best to complete and submit all required components as soon as possible. If a class is full, a waiting list will be created from which students may enter if an accepted student is unable to matriculate.

   a. **Enroll**

      If the candidate wishes to acknowledge receipt of the acceptance letter and enroll in the program, they must respond within thirty (30) days or before the start of classes (whichever is less time) to reserve a seat in the class.

   b. **Financial Aid**

      The accepted student will meet with financial aid to finalize their tuition plan. Note: this step is available prior to enrollment if preferred.

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**Curriculum**

The PTA program is presented over a period of 80 weeks. This period is divided into five (5) 15-week semesters consisting of 933 clock hours spent in the classroom and laboratories. Clinical Practicum experiences consist of 640 clock hours spent in clinical facilities at 40 hours per week. There is a one week recess between semesters and a two week winter recess from didactic courses. Students must maintain a minimum grade average of 77%. Failure to complete coursework in a given semester may require students to wait approximately 48 weeks to retake the coursework.

Upon successful completion of the PTA program, the graduate will receive an Associate in Applied Science (AAS). Graduates of a CAPTE accredited program are eligible to sit for the National Physical Therapy Examination for PTAs. The school will assist the graduate in finding employment. However, this is not a guarantee of employment or a minimum starting salary.
### Curriculum Requirement

<table>
<thead>
<tr>
<th></th>
<th>Semester Credit Hours</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Lecture</td>
</tr>
</tbody>
</table>

#### Semester 1

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Lecture</th>
<th>Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 105</td>
<td>Anatomy &amp; Physiology</td>
<td>4.5</td>
<td>60</td>
<td>15</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Introduction to Psychology</td>
<td>3.0</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>PHYS 125</td>
<td>General Algebra &amp; Physics</td>
<td>3.0</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>ENG 101</td>
<td>English</td>
<td>3.0</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>PTA 101</td>
<td>Introduction to Physical Therapy</td>
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#### Semester 2

<table>
<thead>
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<th>Lab</th>
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</thead>
<tbody>
<tr>
<td>PTA 150</td>
<td>Clinical Science I</td>
<td>3.0</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>PTA 107</td>
<td>Functional Anatomy</td>
<td>1.5</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>COM 101</td>
<td>Communication</td>
<td>3.0</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>PTA 108</td>
<td>Kinesiology</td>
<td>1.5</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>PTA 110</td>
<td>Patient Care</td>
<td>1.5</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>PTA 115</td>
<td>Therapeutic Interventions</td>
<td>2.5</td>
<td>15</td>
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#### Semester 3

<table>
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<th>Lecture</th>
<th>Lab</th>
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<tbody>
<tr>
<td>PTA 215</td>
<td>Therapeutic Exercise I: Introduction and LE</td>
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<td>45</td>
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<tr>
<td>PTA 201</td>
<td>PT for the Pediatric Population</td>
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<tr>
<td>PTA 202</td>
<td>PT for the Geriatric Population</td>
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<td>15</td>
<td>15</td>
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<tr>
<td>PTA 250</td>
<td>Clinical Science II</td>
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<td></td>
</tr>
<tr>
<td>PTA 251</td>
<td>Neuromuscular Rehabilitation</td>
<td>2.5</td>
<td>15</td>
<td>45</td>
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<tr>
<td>PTA 220</td>
<td>Professional Issues &amp; Ethics I</td>
<td>1.0</td>
<td>15</td>
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#### Semester 4

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Lecture</th>
<th>Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTA 225</td>
<td>Therapeutic Exercise II: UE, Spine, and Pelvis</td>
<td>3.0</td>
<td>21</td>
<td>42</td>
</tr>
<tr>
<td>PTA 210</td>
<td>Clinical Simulations</td>
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<td></td>
<td>30</td>
</tr>
<tr>
<td>PTA 205</td>
<td>Manual Therapy</td>
<td>1.5</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>PTA 260</td>
<td>Clinical Practicum I (8 weeks)</td>
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#### Semester 5

<table>
<thead>
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<th>Course Title</th>
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<th>Lecture</th>
<th>Lab</th>
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</thead>
<tbody>
<tr>
<td>PTA 230</td>
<td>Physical Therapy for Special Populations</td>
<td>2.5</td>
<td>30</td>
<td>15</td>
</tr>
<tr>
<td>PTA 235</td>
<td>Preparation for National Exam</td>
<td>1.0</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>PTA 240</td>
<td>Professional Issues &amp; Ethics II</td>
<td>2.0</td>
<td></td>
<td>30</td>
</tr>
<tr>
<td>PTA 270</td>
<td>Clinical Practicum II (8 weeks)</td>
<td>7.0</td>
<td></td>
<td>320</td>
</tr>
</tbody>
</table>

**Total** 65.5 1,573

### Frequently Asked Questions

1. **How many students are admitted into the program?**
   The Institute of Technology currently accepts 16-36 students into each class for the PTA program. Admission and acceptance into the program is in order of application, if a baseline score is obtained by the applicant during the admissions process.

2. **Is there a deadline to complete the admissions process?**
   Prospective applicants must complete the admission process prior to the start date of each class.
3. What is the alternate/waiting list?
   If the quantity of applicants exceeds the number of openings, Institute of Technology finds it necessary to place some applicants on an alternate list. An alternate list is similar to a standby list, in which the school will move prospective students placed on the alternate list into acceptance as openings are made available. Those students placed on the alternate list will have the first opportunity to join the next class.

4. Is the program accredited?
   The institute has established institutional accreditation for the Physical Therapist Assistant (PTA) program from the Accrediting Commission of Career Schools and Colleges (ACCSC) (June 3, 2016) and the California Bureau for Private Postsecondary Education (July 29, 2016). The Institute of Technology has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association. Candidacy is not an accreditation status nor does it assure eventual accreditation. Candidate for Accreditation is a status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates the program is progressing toward accreditation.

5. What is the class schedule?
   The PTA program admits one class/cohort every May. For cohorts starting in an odd numbered year, the classes will generally run in the morning from 8AM to 12PM. For cohorts starting in an even numbered year, the classes will generally run from 1PM to 5PM.

6. Will my previous college credits transfer?
   This decision is determined on an individual basis by the Campus President and Program Director. Institute of Technology recommends that each student completes the curriculum in its entirety, but exceptions will be made on preparatory/general education course work.

7. Will credits from Institute of Technology transfer to another institution?
   The Institute of Technology does not guarantee transfer of credit. Transferring credit is up the receiving institution. It is not common for a regionally accredited university or community college to accept credits from a nationally accredited institution.

8. Where can you complete the required Observation Day?
   Contact a therapy clinic, hospital, or skilled nursing facilities in your local community. Ask the secretary of the PT department if you can observe a physical therapist for a day as a prospective PTA student. One day of observation is required.

9. Is Financial Aid available?
   Financial Aid is available to eligible students. Please contact your Admission Representative to schedule a Financial Aid appointment.
Application Confirmation Checklist

Instructions:

Please read each statement, and then place a check mark to confirm your understanding. Retain a copy for your records.

_______ I have received and read all of the material contained in the PTA Prospective Student Handout and understand the application and selection process.

_______ I have received Institute of Technology’s Academic Catalog.

_______ I understand that my application will not be considered if it is incomplete, or does not meet the application/program requirements.

_______ I understand that it is my responsibility to follow proper application procedures and timelines, in addition to providing required transcripts.

_______ I understand that the PTA program admission policies are based on published college policies; program admission is an equal opportunity process and persons are not excluded based on ethnicity, age, gender, religion, disability or other legally protected statuses.

_______ I understand that Institute of Technology reserves the right to make revisions to the PTA program requirements and/or selection procedures.

_______ I understand that if I am notified of being admitted into the program, my failure to submit confirmation of acceptance in the allotted time frame constitutes grounds to withdraw my name from the eligibility list.

Thank you again for your interest in our program.

Signature: ____________________________________ Date: ______________________

Print Name: ____________________________________
Applicant’s Name: _______________________________ Date(s) of Observation: ____________________

Instructions:

This form is to be completed by a supervising Physical Therapist/Assistant and will be reviewed as part of the admissions process for the Physical Therapist Assistant Program. Although applicants are not required to meet a minimum total of hours, exposure to the profession is encouraged prior to enrollment. The supervising PT/PTA must verify the hours; the facility cannot be owned or operated by a relative and the supervising PT/PTA cannot be a relative. Your participation in the verification process is important and we appreciate your willingness to promote higher learning, the practice of Physical Therapy, and entry into the profession.

If you have any questions, please contact Adeel Rizvi, PTA Program Director at Institute of Technology at arizvi@iot.edu or (559) 297-5822.

Facility Information: (Please Print)

Name: __________________________________________
Address: ________________________________________

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<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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Type of Experience: (Check all that apply)

- [ ] Inpatient
- [ ] Outpatient
- [x] Paid
- [ ] Volunteer

Type of Setting: (Check all that apply)

- [ ] Acute
- [ ] Rehab/Subacute
- [ ] Extended Care/Skilled Nursing Facility
- [ ] Industrial/Occupational Health
- [ ] Private Practice
- [ ] School
- [ ] Wellness/Prevention/Fitness
- [ ] Other: ________________________________

Is your facility interested in hosting our students as part of their clinical education? [ ] Yes [ ] No

If yes, who should we contact (i.e. Director of Rehabilitation, Center Coordinators of Clinical Education)

Name and Title: ____________________________________________________________

Contact Information: (______) ________________________________

Phone                                           Email

THANK YOU FOR YOUR SUPPORT OF OUR PROSPECTIVE APPLICANT!
Clinician’s Name: ________________________________ Hours of Observation: ____________

Based on your observation of the applicant’s behavior while observing your facility, please complete the following evaluation.

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<th>SA</th>
<th>A</th>
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<td><strong>Dependability</strong></td>
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<td>▪ The applicant arrived on time for the scheduled observation.</td>
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<td><strong>Professional Presentation</strong></td>
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<td>▪ The applicant was dressed appropriately in professional attire.</td>
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<td><strong>Empathy</strong></td>
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<td>▪ The applicant was sensitive and responsive to the feelings of others.</td>
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<td><strong>Cultural Competence</strong></td>
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<td>▪ The applicant was capable of interacting with individuals of varying cultures without bias.</td>
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<td><strong>Communication</strong></td>
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<td>▪ The applicant utilized appropriate body and verbal language with both staff and patients.</td>
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<td><strong>Motivation</strong></td>
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<td>▪ The applicant displayed a positive attitude and enthusiasm in becoming a physical therapy professional.</td>
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<td><strong>Recommendation</strong></td>
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<td>▪ I recommend this applicant for acceptance into the PTA program.</td>
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SA = Strongly Agree • A = Agree • U = Undecided • D = Disagree • SD = Strongly Disagree

Clinician’s Signature: ________________________________ Date: ________________________________

Please send the completed form to: Physical Therapist Assistant Program Director, Institute of Technology, 564 W. Herndon Ave, Clovis, CA 93612, or Fax: (559) 297-5822.

THANK YOU FOR YOUR SUPPORT OF OUR PROSPECTIVE APPLICANT!
Application Essay

The following essay is to be completed before your interview with the PTA faculty. Please bring it with you to your interview with the PTA faculty or give it to your admissions advisor to put in your file. This is a required component that is graded as part of the interview process.

Instructions:

In no less than 500 typed words, please answer the following:

1. Why do you want to be a Physical Therapist Assistant?
2. Describe a situation or experience during your Physical Therapy Observation that represents “good” or “excellent” physical therapy.
3. Based on your current knowledge, what challenges or changes do you foresee for Physical Therapist Assistants in the future?

We look forward to reading your response. Good Luck.