



January 1, 2017 to December 31, 2017



**Institute**  
**of Technology**  
Where Careers Begin

Catalog Addendum

Updated: April 28, 2017

Salem Campus · 4700 Silverton Rd. NE - Salem, OR 97305  
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[www.iot.edu](http://www.iot.edu) · <http://www.facebook.com/IOTSalem>



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### ***Salem Campus Program Offerings:***

Heating, Ventilation and Air Conditioning  
 Medical Administrative Assistant  
 Medical Assistant  
 Medical Office Administration  
 Practical Nursing  
 Professional Medical Assistant

### **LOCATION AND DESCRIPTION OF THE FACILITIES/ EQUIPMENT:**

The main campus of IOT-Salem is located at 4700 Silverton Rd. NE in Salem, Oregon. The 13,200 square foot building was officially added to the original campus in 2011. The \$1.5 million expansion more than doubled the schools footprint and includes a dedicated nursing lab, Learning Resource Center (LRC), multiple classrooms and labs for current and future program use., as well as over 100 new parking spaces.

The main campus also houses the schools administration , student support services and financial services. A large component of our programs involves hands-on training. This is accomplished in the computer labs, medical labs and with students cooperative work experience or externships; for the Practical Nursing students this includes clinical rotations at a variety of nursing facilities. Practical application in well equipped labs with updated materials provides students the opportunity to access information and knowledge requisite to succeed in their chosen field.

### **Campus Addresses**

#### **Salem Campus (South)**

4700 Silverton Rd. NE  
 Salem, OR 97305  
 (503) 363.9001 (p)  
 (503) 363.6483 (f)

#### **Salem Campus (North)**

4707 Silverton Rd. NE  
 Salem, OR 97305





## Staff and Faculty

### ADMINISTRATION

Deneen Munson ..... Registrar  
 Jessica Schaefer, AA ..... Front Desk Manager  
 Nasreen Cheema ..... Registrar Assistant  
 Sarah Chong, BA ..... Executive Assistant/HR  
 Wayne Matulich, MBA ..... Campus President

### ADMISSIONS

Kaylee Carroll ..... Director of Admissions/Penn Foster  
 Lindsay Craig, AA ..... Admissions Representative  
 Marissa Franklin ..... Admissions Representative

### CAREER AND STUDENT SERVICES

Angelicque Cray ..... Externship Coordinator/CSA  
 Clifford Boyer, MA ..... Director of Student Services  
 Kelle Stroud, BS ..... Director of Career Services

### FINANCIAL SERVICES

Elaine Marcinek, MBA ..... Director of Financial Services  
 Jennifer Houston ..... FA Representative  
 Sarah Baldwin ..... FA Clerk/Student Accounts

### FACULTY

Barbara Cuevas, BSN ..... PN Faculty  
 Barbara King, BA ..... AH Faculty  
 Beverly Fristad, BSN ..... PN Faculty  
 Bobbi Marugg, MSN ..... Nursing Administrator  
 Bonnie Olson, BSN ..... PN Faculty  
 Calvin Steele ..... HVAC Faculty  
 Carey Nash ..... AH Faculty  
 Carol Kruger, BSN ..... PN Faculty  
 Chelsea Alionar ..... AH Faculty  
 Cherie Goodpasture ..... AH Faculty  
 Corina Hoffman, MSN ..... PN Faculty  
 Daniel Bryant, BSN ..... PN Faculty

David Balin, MAT ..... Director of Education/Penn Foster  
 Dawn Thornton ..... AH Faculty  
 Erik Goodson ..... HVAC Division Director  
 Jamie Hawley ..... AH Faculty  
 Jan Pedersen, BSN ..... PN Faculty  
 Joseph Gray, LPN ..... Clinical Lab Teaching Assistant  
 Julie Stanton ..... AH Faculty  
 Marsha Watson, BSN ..... PN Faculty  
 Maureen Palmer, LPN ..... AH Faculty  
 Meryl McKean, RMA, CCA ..... AH Faculty  
 Misti Laycock-Wharton, BSN ..... PN Faculty  
 Rebecca Dooley, BSN ..... PN Faculty  
 Robert West, BS ..... HVAC Faculty  
 Sara Valdez, NCMA ..... Lead Allied Health Instructor  
 Shawn Boethin, BSN ..... PN Faculty  
 Susan Hunter, AA ..... Nursing Department Assistant  
 Teresa Hannon, MSN ..... PN Faculty  
 Tim Driscoll, DC ..... Clinical Coordinator



## Program Start Dates and Schedules

The following programs listed below are taught at the Institute of Technology, Salem Campus. IOT-Salem enrolls students continuously throughout the calendar year. New starts are scheduled on a fairly consistent basis to allow the students greater scheduling freedom.

### Heating, Ventilation and Air Conditioning (HVAC)

January 17, 2017 ..... October 19, 2017  
 February 20, 2017 ..... November 22, 2017  
 March 27, 2017 ..... January 11, 2018  
 May 1, 2017 ..... February 15, 2018  
 June 5, 2017 ..... March 22, 2018  
 July 10, 2017 ..... April 26, 2018  
 August 14, 2017 ..... June 1, 2018  
 September 18, 2017 ..... July 6, 2018  
 October 23, 2017 ..... August 9, 2018  
 November 27, 2017 ..... September 13, 2018

### Medical Administrative Assistant (MAA)

NO SCHEDULED START DATES FOR 2017

### Medical Assistant (MA)

NO SCHEDULED START DATES FOR 2017

### Medical Office Administration (MOA)

January 17, 2017 ..... October 19, 2017  
 February 20, 2017 ..... November 22, 2017  
 March 27, 2017 ..... January 11, 2018  
 May 1, 2017 ..... February 15, 2018  
 June 5, 2017 ..... March 22, 2018  
 July 10, 2017 ..... April 26, 2018  
 August 14, 2017 ..... June 1, 2018  
 September 18, 2017 ..... July 6, 2018  
 October 23, 2017 ..... August 9, 2018  
 November 27, 2017 ..... September 13, 2018

### Practical Nursing (PN)

March 20, 2017 ..... March 8, 2018  
 June 12, 2017 ..... May 31, 2018  
 September 18, 2017 ..... August 23, 2018  
 December 11, 2017 ..... November 29, 2018

### Professional Medical Assistant (PMA)

January 17, 2017 ..... October 19, 2017  
 February 20, 2017 ..... November 22, 2017  
 March 27, 2017 ..... January 11, 2018  
 May 1, 2017 ..... February 15, 2018  
 June 5, 2017 ..... March 22, 2018  
 July 10, 2017 ..... April 26, 2018  
 August 14, 2017 ..... June 1, 2018  
 September 18, 2017 ..... July 6, 2018  
 October 23, 2017 ..... August 9, 2018  
 November 27, 2017 ..... September 13, 2018

### Current Offered Class Schedules by Program

PROGRAM	DAY CLASSES	NITE CLASSES
HVAC		5:30pm to 10:30pm
MAA	7:30am to 1:50pm	
MA	7:30am to 1:50pm	4:30pm to 10:20pm
MOA	8:30am to 1:30pm	
PN	7:30am to 3:50pm	2:00pm to 10:20pm
PMA	8:30am to 1:30pm	5:30pm to 10:30pm

\*Please note that all classes are conducted Monday thru Thursday unless otherwise posted. Also, all listed class times do NOT include scheduled required CWE, Externship and/or Clinical hours.



## Tuition Schedule

### Heating, Ventilation and Air Conditioning (HVAC)

Registration Fee	\$25.00
Background	\$25.50
Books/Supplies	\$1,024.00
Tuition	\$16,900.50
<b>TOTAL</b>	<b>\$17,975.00</b>

### Practical Nursing (PN)

Registration Fee	\$25.00
Background	\$77.50
Books/Supplies	\$1,237.71
Tuition	\$28,434.79
<b>TOTAL</b>	<b>\$29,775.00</b>

### Medical Administrative Assistant (MAA)

Registration Fee	\$25.00
Background	\$13.00
Books/Supplies	\$817.64
Tuition	\$16,719.36
<b>TOTAL</b>	<b>\$17,575.00</b>

### Professional Medical Assistant (PMA)

Registration Fee	\$25.00
Background	\$13.00
Books/Supplies	\$267.00
Tuition	\$17,270.00
<b>TOTAL</b>	<b>\$17,575.00</b>

### Medical Assistant (MA)

Registration Fee	\$25.00
Background	\$13.00
Books/Supplies	\$355.00
Tuition	\$17,182.00
<b>TOTAL</b>	<b>\$17,575.00</b>

### CONTINUING STUDENTS - REPEATED COURSE POLICY

#### Term Based Programs: MA, MAA, PN

<b>Tuition</b> *Please see catalog regarding repeated courses and charges.	5 credits or less	\$200.00 per credit hour (i.e. 4 CR repeated x \$200 = \$800)
<b>Tuition</b> *Please see catalog regarding repeated courses and charges.	6 credits or more	\$400.00 per credit hour (i.e. 8 CR repeated x \$400 = \$3,200)

### Medical Office Administration (MOA)

Registration Fee	\$25.00
Background	\$13.00
Books/Supplies	\$245.00
Tuition	\$17,292.00
<b>TOTAL</b>	<b>\$17,575.00</b>

### Fresh Starts / Re-Enter Student

<b>Tuition</b> *Please see catalog regarding repeated courses and charges.	Cost per credit based on tuition total	A. <180 days since LDA - per credit cost based on prior enrollment tuition. B. >180 days since LDA - per credit cost based on current program tuition at the time of enrollment.
<b>Tuition</b> *Please see catalog regarding repeated courses and charges.	Varies (per credits repeated)	A. 4 CR repeated = \$1,624 (\$406 x 4) B. 4 CR repeated = \$1,848 (\$462 x 4)



## Enrollment Cost Breakdown

Tuition charges are based upon enrollment periods. Enrollment periods are defined by an academic team.

Should a student withdraw prior to advancing to the next enrollment period, the student's account will be adjusted accordingly.

When a student begins an enrollment period, but withdraws prior to the completion, the refund policy will be applied to that specific enrollment period. The program will cost includes a \$25.00 registration fee.

Please refer to the main catalog for additional information regarding IOT-Salem withdraw and refund policies.

Period 1	\$5,728.00
Period 2	\$5,727.00
Period 3	\$5,727.00
Total AY1 Tuition	\$17,182.00
<b>Program Cost</b>	<b>\$17,575.00</b>

### Medical Office Administration (MOA)

Period	Amount
Registration Fee	\$25.00
Background Fee	\$13.00
Books/Supplies	\$245.00
Period 1	\$8,646.00
Period 2	\$8,646.00
Total AY1 Tuition	\$17,292.00
<b>Program Cost</b>	<b>\$17,575.00</b>

### Heating, Ventilation and Air Conditioning (HVAC)

Period	Amount
Registration Fee	\$25.00
Background Fee	\$25.50
Books/Supplies	\$1,024.00
Period 1	\$8,450.25
Period 2	\$8,450.25
Total AY1 Tuition	\$16,900.50
<b>Program Cost</b>	<b>\$17,975.00</b>

### Medical Administrative Assistant (MAA)

Period	Amount
Registration Fee	\$25.00
Background Fee	\$13.00
Books/Supplies	\$817.64
Period 1	\$5,573.12
Period 2	\$5,573.12
Period 3	\$5,573.12
Total AY1 Tuition	\$16,719.36
<b>Program Cost</b>	<b>\$17,575.00</b>

### Medical Assistant (MA)

Period	Amount
Registration Fee	\$25.00
Background Fee	\$13.00
Books/Supplies	\$355.00

### Practical Nursing (PN)

Period	Amount
Registration Fee	\$25.00
Background Fee	\$77.50
Books/Supplies	\$1,237.71
Period 1	\$7,108.70
Period 2	\$7,108.70
Period 3	\$7,108.70
Period 4	\$7,108.69
Total AY1 Tuition	\$21,326.10
Total AY2 Tuition	\$7,108.69
<b>Program Cost</b>	<b>\$29,775.00</b>

### Professional Medical Assistant (PMA)

Period	Amount
Registration Fee	\$25.00
Background Fee	\$13.00
Books/Supplies	\$267.00
Period 1	\$8,635.00
Period 2	\$8,635.00
Total AY1 Tuition	\$17,270.00
<b>Program Cost</b>	<b>\$17,575.00</b>



## Calendar - Module Programs (HVAC, MOA, PMA)

	JANUARY 2017	FEBRUARY 2017	MARCH 2017	MAY 2017
<b>MODULE START DATE</b>	01/17/2017	02/20/2017	03/27/2017	05/01/2017
<b>MODULE END DATE</b>	02/16/2017	03/23/2017	04/27/2017	06/02/2017
<b>BREAK</b>	N/A	N/A	N/A	05/29/2017
<b>HOLIDAY</b>	01/16/2017	N/A	N/A	05/29/2017
	JUNE 2017	JULY 2017	AUGUST 2017	SEPTEMBER 2017
<b>MODULE START DATE</b>	06/05/2017	07/10/2017	08/14/2017	09/18/2017
<b>MODULE END DATE</b>	07/07/2017	08/10/2017	09/14/2017	10/19/2017
<b>BREAK</b>	07/04/2017	N/A	09/04/2017	N/A
<b>HOLIDAY</b>	07/04/2017	N/A	09/04/2017	N/A
	OCTOBER 2017	NOVEMBER 2017	JANUARY 2018	FEBRUARY 2018
<b>MODULE START DATE</b>	10/23/2017	11/27/2017	01/16/2018	02/19/2018
<b>MODULE END DATE</b>	11/22/2017	01/11/2018	02/15/2018	03/22/2018
<b>BREAK</b>	N/A	11/23/2017 12/22/2017 - 01/07/2017	01/09/2018	N/A
<b>HOLIDAY</b>	N/A	11/23/2017 - 11/24/2017 12/22/2017 - 12/26/2017 12/29/2017 01/01/2018	01/09/2018	N/A



## Calendar - Term Program (PN)

	MARCH 2017	JUNE 2017	SEPTEMBER 2017	DECEMBER 2017
<b>TERM START DATE</b>	03/20/2017	06/12/2017	09/18/2017	12/11/2017
<b>TERM END DATE</b>	06/01/2017	08/24/2017	11/30/2017	03/08/2018
<b>BREAK</b>	05/29/2017 06/02/2017 - 06/11/2017	07/04/2017 09/04/2017 08/25/2017 - 09/17/2017	11/23/2017 12/01/2017 - 12/10/2017	12/22/2017 - 01/07/2018 01/15/2018 03/09/2018 - 03/18/2018
<b>HOLIDAY</b>	05/29/2017	07/04/2017 09/04/2017	11/23/2017 - 11/24/2017	12/25/2017 - 12/26/2017 01/01/2018 - 01/02/2018 01/15/2018
	MARCH 2018	JUNE 2018	SEPTEMBER 2018	DECEMBER 2018
<b>TERM START DATE</b>	03/19/2018	06/11/2018	09/17/2018	12/10/2018
<b>TERM END DATE</b>	05/31/2018	08/23/2018	11/29/2018	03/07/2019
<b>BREAK</b>	05/28/2018 06/01/2018 - 06/10/2018	07/04/2018 08/24/2018 - 09/16/2018	11/22/2018 - 11/23/2018 11/30/2018 - 12/09/2018	12/21/2018 - 01/06/2019 01/21/2019 03/08/2019 - 03/17/2019
<b>HOLIDAY</b>	05/28/2018	07/04/2018 09/03/2018	11/22/2018 - 11/23/2018	12/24/2018 - 12/27/2018 12/31/2018 - 01/01/2019 01/21/2019





## Updated Catalog Policies and/or Information

### **MEDICAL OFFICE ADMINISTRATION** (Page 15)

Updated: February 9, 2017

#### **Medical Office Procedures**

(7 Qtr. Credit Units / 100 Hours)

This module is designed to introduce students to the administrative duties and procedures required in a medical office/hospital setting. Topics covered will include: appointment scheduling, telephone systems, screening calls, taking messages, physician referrals, and handling prescriptions. Medical law, ethics, and HIPPA regulations are discussed.

Students will learn the medical language with study of prefixes, suffixes, word roots, abbreviations, and pronunciations as well as basic anatomy and physiology. Keyboarding, ten-key calculator, and transcription are practiced for increased accuracy and speed.

### **MEDICAL OFFICE ADMINISTRATION** Page 15)

Updated: February 9, 2017

#### **Medical Records Management**

(7 Qtr. Credit Units / 100 Hours)

This module emphasizes the principles and practices of effective medical records management for manual and automated record systems (EMR/HER). Students will review basic bookkeeping concepts and learn how to make credit arrangements with patients. Students will also study the various elements that make up a medical record and source documents such as ledger cards, encounter forms, and receipts.

Students will learn the medical language and study of prefixes, suffixes, word roots, abbreviations, and pronunciations along with the study of basic anatomy and physiology. Keyboarding, ten-key calculator, and transcription are practiced for accuracy. Additionally, students will be taught CPR and first aid.

### **MISSED QUIZZES, EXAMINATIONS & ASSIGNMENTS** (Page 44)

Updated: March 23, 2017

#### **ALL PROGRAMS**

It is in the best interest of the student to be present for all class days. When a student is absent, it is the student's responsibility to know when assignments are due, what handouts are given, what was discussed in class, etc. by following up with classmates and/or the instructor. Students will be responsible for notifying their instructor and/or instructors to schedule test/quiz make-up times and days.

### **PRACTICAL NURSING PROGRAM**

Homework will NOT be accepted if it is turned in late. Because homework cannot be delivered or emailed to the instructor if a student is unable to make it in, it is possible to get homework turned in on the day that it is due.

If a student misses a quiz/exam they will need to take the test the first day they return and the grade will be deducted by 10% on that day. Every school day that passes thereafter, will result in a 10% deduction per day. In the event the student requests a make-up exam, the Academic Review Committee can choose to provide an alternate exam. All quizzes and exams must be made up within four (4) business days upon returning to school. Exceptions will only be made up on the approval of the instructor and the Director of Education.

Students absent the day of the final examination must make arrangements prior with the instructor for an alternative testing date. With proper documentation of circumstances beyond a student's control, the score reduction may be waived due to jury duty, military obligations, death of an immediate family member, or birth of son or daughter.

### **ALLIED HEALTH AND HVAC PROGRAMS**

All assignments, including homework, quizzes and examinations, must be made up within one (1) calendar week of the original due date as scheduled by the instructor and will be reduced by 10% per class day. Any extensions past the one (1) calendar week will be at the discretion of the instructor and Director of Education.

Students absent the day of the final examination must make arrangements prior with the instructor for an alternative testing date. With proper documentation of circumstances beyond a student's control, the score reduction may be waived due to jury duty, military obligations, death of an immediate family member, or birth of son or daughter.

### **HEATING, VENTILATION AND AIR CONDITIONING** (Page 7)

Updated: April 5, 2017

#### **Advanced Refrigeration**

Module name corrected; course description is accurate.

### **PRACTICAL NURSING** (Page 17)

Updated: April 5, 2017

#### **Special Considerations**



## Updated Catalog Policies and/or Information

All students must participate in a lab/clinical setting to receive a certificate of completion. To be eligible to participate in lab/clinical a student must meet all immunization, screening and CPR requirements of the program. Please refer to the applicable nursing application for specific requirements and/or definitions.

### **PRACTICAL NURSING** (Page 18-20)

Updated: April 5, 2017

#### **Clinical/Lab Practicum**

NSG 104 (4 Credit Units / 130 hours)

Introduction to basic nursing skills; students are required to participate in a minimum of 130 hours of skilled lab/clinical. Each student must successfully perform elements of basic daily patient care including documentation and use of nursing processes.

NSG 204 (5 Credit Units / 160 hours)

Continuation of NSG 104 which introduces the student to intermediate nursing skills; students are required to participate in 160 hours of skilled lab/clinical. Each student must successfully perform intermediate nursing skills including head-to-toe physical assessments, patient safety measures and patient teaching skills.

NSG 304 (5 Credit Units / 160 hours)

Demonstration of competent use of the nursing process and critical thinking of pediatric nursing skills. Students are required to participate in 160 hours of skilled lab/clinical. Appropriate documentation; demonstrate patient safety and patient teaching as well as initiating and maintaining intravenous therapy.

NSG 404 (5 Credit Units / 160 hours)

Students are introduced to leadership/management skills through assignments at the clinical setting. Students are required to participate in 160 hours of skilled lab/clinical.

### **COLLEGE RULES** (Page 52)

Updated: April 5, 2017

#### **Attendance - Lab/Clinical (Practical Nursing)**

Regular and punctual attendance at all scheduled lab/clinical hours is expected of all nursing students. Lab/clinical hours are calculated on a number of credits assigned to each lab/clinical course; the rotation is 30 lab/clinical hours is equal to 1 credit. Term one (1) requires nursing students to complete

130 hours of lab/clinical, terms two (2), three (3) and four (4) require students to complete 160 hours of lab/clinical. Students must be able to adhere to the E.F.A.A. guidelines throughout their lab/clinical rotation.

Clinical attendance is tracked by signed timesheets turned in weekly to the Nurse Administrator (or an approved assignee designated by the Administrator). This data is recorded by the Registrar. Students who are unable to complete 130 and/or 160 hours (application to the appropriate term) will NOT be allowed to advance to the next term until the lab/clinical hours are made up. Lunch hours may not be counted as lab/clinical hours.

Students who are unable to attend their scheduled lab/clinical time are required to contact the Clinical Instructor/Clinical Coordinator/Nurse Administrator and the clinical site. All missed lab/clinical hours must be made up and make-up time will be arranged at the discretion of the Nurse Administrator and will be subject to staff and preceptor availability.

- At the discretion of the Nurse Administrator, students arrive 15 minutes past the scheduled start time for their lab/clinical rotation may be sent home for the day (unless prior arrangements have been made).
- At the discretion of the Nurse Administrator, students who miss 16+ lab/clinical hours in any given term may be required to appeal and/or may be dismissed from the lab/clinical portion of that given term.
- Failure to contact the college will result in a "no call, no show" and may result in the dismissal from the program. Dismissal is at the discretion of the Nurse Administrator, Director of Education and/or Campus President.

Upon direction to appeal and/or upon dismissal from lab/clinical, a student is required to submit an appeal to continue. Upon review of any individual appeal, a student may be granted the ability to make-up missed lab/clinical time and then continue with the term/program. If the appeal is denied, a student will be officially dismissed from the lab/clinical for the applicable term and will have to repeat the lab/clinical portion.

Please note that each lab/clinical course is a pre-requisite to any subsequent lab/clinical course (e.g. NSG104 must be successfully completed prior to enrolling into NSG204, etc.). Each lab/clinical course must be completed with 100% attendance and a passing grade before progressing to the subsequent



term.

### **ADMISSIONS INFORMATION** (Page 24)

Updated: April 5, 2017

#### **Admissions Requirements**

Students without a high school diploma or GED, who qualify to enter or re-enter the college may be eligible to enroll/attend under the Ability to Benefit (ATB) provision. ATB provisional entry and/or re-entry will be approved on a case by case basis as determined by the Director of Admissions, Director of Financial Services and Director of Education. Any individual wishing to use the ATB provision will be required to demonstrate eligibility by providing documentation that they have successfully passed an approved ATB test preceding their application to the college and enrolled in a Title IV program, or provide documentation of study in a course, or courses, that are part of a Title IV eligible program and demonstrate that they have passed an approved ATB test prior to applying to the college.



## Program Advisory Committee Members

### HVAC

Cory Streeter ..... Specialty Heating and Cooling  
John Christin ..... Wolfer's Heating  
Jessica Geck ..... Wolfer's Heating  
Manuel Vela ..... Home Energy Comfort  
Jantzen Lakey ..... Elements HVAC

### MEDICAL PROGRAMS

Amperoh Alford ..... Urgent Care Clinic South  
Brandi Fields ..... Siskiyou Community Health  
Bunny Carr ..... Yakima Valley Farm Workers Clinic  
Dr. Abby Heppner ..... Heppner Chiropractic  
Catrina Schmidling ..... Cardiothoracic Surgery Center  
Courtney Diaz ..... Salem Cardiovascular Associates  
Holly Norton ..... Grifols  
Jesseka Hicks ..... Comforcare  
Karen Cain ..... All Star Labor & Staffing  
Lauren Heinatz ..... Comforcare  
Lisa Donahue ..... DaVita  
Pam Shedd ..... Salem Clinic  
Rigo Rhodes ..... CanStaff Employment Services  
Rosie Zepeda ..... Grifols  
Shirley Workman ..... Willamette Family Medicine  
Tami Balin ..... Portland VA  
Yurika Lopez ..... Yakima Valley Farm Workers Clinic



## Owners, Governing Board Members, and Management Staff of IOT

### OWNERS

#### ***Select Education Group***

5601 Stoddard Road  
Modesto, CA 95356

#### ***National Holistic Institute***

5900 Doyle Street  
Emeryville, CA 94608

### GOVERNING BOARD

#### **Ty Druse, Chief Executive Officer**

Select Education Group  
5601 Stoddard Road  
Modesto, CA 95356  
[tdruse@selecteducationgroup.com](mailto:tdruse@selecteducationgroup.com)

#### **Mason Myers, Owner**

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#### **Timothy Veitzer, Owner**

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Emeryville, CA 94608  
[tveitzer@nhi.com](mailto:tveitzer@nhi.com)

#### **Rick Wood, Vice President of Compliance**

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#### **Laura Bouche, Regional Director of Financial Aid**

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## NOTES

